



PCC MEETING Minutes

13th November 2023

Agenda Item	Discussion Notes	Actions
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ATTENDEES & APOLOGIES		
Craig Philbrick (Vicar) Sam Healey (Associate Minister) Pete Bray (CW) Adrian Thomas (Treasurer) Sharon McKechnie (PCC Sec) Gerry Cromwell (SLT) Jenny Devereux (SLT) Liz Blyth Janet Britton Tricia La Motta Freddie Pimm Denys Rayner Claire Tratt Cindy Tratt Fredrick Tamuton Julie Williams	(Apologies) (Apologies) (Apologies) (Apologies)	CP SH PB AT SAM GC JD LB JB TLM FP DR CT CIT FT JW
	<p>Welcome by CP. Checked and agreed we had the appropriate numbers of trustees to allow us to proceed with meeting and make decisions.</p> <p>CP gave words of encouragement received via staff meeting today, Sunday Service and recognition from the Bishop that we are a 'happening church'. We are larger than the average church attendance of 29 adults and 2 children. Our Bishop wants faith communities.</p> <p>Moving forward we need to remember mission should set the budget.</p> <p>Open prayer and Bible reading</p>	



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1. Minutes of Previous Meetings		
11.9.23	Approved: Proposed JW Seconded DR All in favour except 1 Abstention	
2. Budgeting Email		
8.11.23	Accepted late and as part of the Agenda, for this meeting.	
3. Church Hall Floor Upgrade		
	<p>Floor is unsafe, duty to report to PCC. Where will money come from to be repaired? We have money, but we need to decide what to prioritise. We need another quote. This is an emergency repair so not budgeted. Can we sell the flooring we lift? Possibly. We have discussed liability issues with insurance company and are required to provide signs and cones. All actioned</p> <p>Proposal to get the floor replaced asap up to a maximum of £16,700 including VAT and to use the balance of the Quay monies. Proposed: DR Seconded: JD 11 in favour, 1 against</p>	PB to obtain another quote and liaise with AT re funding.
4. Establishing Working Groups Finance		
	<p>Paper read through and explained that this is to support the Churchwarden and Treasurer. Co-opting of specialists possible? Yes. If meetings are convened, then minutes shall be brought to the next PCC meeting.</p> <p>Proposal: The creation of working groups chaired by PCC members dedicated to finance</p>	PB and AT to create working groups.



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	<p>and building for St Paul's Church offers a structured approach to addressing financial sustainability and infrastructure development. This collaborative effort will empower the church community to make informed decisions, secure necessary resources, and ensure the long-term prosperity of St Paul's Church as a vibrant and thriving movement.</p> <p>Proposed: CP Seconded: AT All in favour</p>	
5. Safeguarding		
	<p>Noted the work that Gemma Waite has done and gave thanks for her report. Gemma will assume the role of Ops Manager from January 2024 and we will need to advertise the role of Parish Safeguarding Officer at that time. Requested prayer for someone suitable.</p> <p>From the report there are no concerns. DBS renewals to change from every 5 years to 3. Training being undertaken by Gemma and Julia.</p> <p>NB. If we witness things that give us concern then we must raise it and let the process work.</p>	
6. Finance		
Q3 Reports	All received and accepted with no questions raised.	
7. Budgeting		
	<p>Going through the working budget line by line. Asked if we could review reserve policy of 3 months. Main things to note.</p>	<p>AT to prepare final budget for February 2024</p>



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	<p>Income - must increase and this must be communicated to the congregation. Building needs attention so we could appeal for money. Not pushing room hire at present because of staff levels and flooring issues.</p> <p>Expenditure – Agreed to 10% missional. Utilities are high especially electric. Building Committee to look at grants for Eco options (see DR). Salaries have increased over 2 year period but inflation rates high discussing possible wage increase. Need to continue to be a living wage employer. Advised to look at Church Benchmark document to view our wage scales for comparison. Other than income/salaries there is little to play around with in the budget. We need to be more committed in setting culture, discipleship, praying, serving, tithing and advocacy and through that, Vision Sundays/Giving Series. We need to do something positive to turn our finances around or in 2025 there will be shortage of money. Thanked AT for this proposed budget.</p> <p>Proposal: To sign off baseline budget presented to date with firmer position delivered by AT at February meeting. Proposed: LB Seconded: GC All in favour</p>	
<p>8. AOB</p>		
<p>Quinquennial Report</p>	<p>Report received with timeline for things that need to be done. This is to be looked at by the Building Committee and to bring recommendations to the next PCC meeting in February.</p>	<p>Building Committee to review and report Feb 24</p>



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New Café	Kitchen donated, parts supplied at cost and fitted for free by tradesman. Grateful for support from outside companies.	
SLT Away Day	Great day with time to dig into the Vision. In general the Church of England is in decline, vicars are burning out and Synods are working through LLF. Pray for CP. We need vision for church for 5 years' time. We at St. Paul's believe we are called to be Jesus in the community.	CP to prepare Vision paper for Feb 24 meeting
Churchwarden Vacancy	The need for an additional churchwarden from a legal perspective has been raised a few times from congregation members. The legality has been checked with a Barrister and we are breaking no rules. It is not unusual for churches to be without one at times. We are trying to approach younger people for the role to train them moving forward.	

The meeting started and ended in prayer.

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Next Meeting: 19 February 2024