



# PCC MEETING Minutes

19<sup>th</sup> February 2024

Agenda Item	Discussion Notes	Actions
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<b>ATTENDEES &amp; APOLOGIES</b>		
Craig Philbrick (Vicar) Sam Healey (Associate Minister) Pete Bray (CW) Adrian Thomas (Treasurer) Sharon McKechnie (PCC Sec) Gerry Cromwell (SLT) Jenny Devereux (SLT) Liz Blyth Janet Britton Tricia La Motta Freddie Pimm Denys Rayner Claire Tratt Cindy Tratt Fredrick Tamuton Julie Williams	(Apologies)  (Absent) Apologies  (Apologies)	CP SH PB AT SAM GC JD LB JB TLM FP DR CT CIT FT JW
	Welcome by CP.  SH asked PCC to reflect on vision using Isaiah 61:1-7, reflect on finances and what we do around the church. Time spent in small groups sharing and reflecting.	

<b>1. Minutes of Previous Meetings</b>		
13.11.23	Approved: Proposed JW Seconded PB All in favour	SAM to arrange upload to website
<b>2. Finance</b>		

Q4 Review	These reports provided prior to meeting and no clarification required. Due to unfilled roles the deficit was reduced to -£33k. It was noted that this has been achieved through the	
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	works of the staff team, above and beyond their duties (thanks must go to them), mission of the church being continued and with the support of only one churchwarden. Thanks also to volunteers who have assisted.	
<b>3. Budget</b>		

	<p>AT going through proposed budget in detail noting still leaves -£60k deficit which is unsustainably high. Options discussed:</p> <ul style="list-style-type: none"> <li>• giving,</li> <li>• basic maintenance,</li> <li>• employment</li> <li>• funds held for fabric and the challenge of Quinquennial Report (QR) which has substantial costs. £55k put aside but need approx. £250k to do works.</li> <li>• £40k was paid to NSC for planning of the Quay, expecting to receive £38k back (crossing). • Is 3 months running costs required for reserves? Charity Commission requirements?</li> <li>• Special offering request and potential money to be raised approx £25k+</li> <li>• Grants available (£90k youth, £15k refurbish chapel)</li> <li>• Roof integrity</li> <li>• Expense – hall floor, remedial works via QR. Works banded A-C £150k estimated. Quote could be more with VAT and fees. Youth &amp; Office project approx. £90K, Chapel approx. £15k. Unlikely to do all in one year but could start work and get the details in.</li> <li>• Common fund under review. • Church planting fund.</li> <li>• CPD training</li> </ul>	<p>AT to prepare new reserves policy for next meeting.</p>
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	<p>Proposed:</p> <ul style="list-style-type: none"> <li>• Reserves Policy review to be brought to next PCC meeting.</li> <li>• Approve General Fund Budget • Accept Fabric Funds Budget with provision for more info</li> <li>• Approach Diocese for £30k reduction for 2 years.</li> </ul> <p>Proposer: PB          Secunder: GC          All in favour</p>	
<b>4. Building Maintenance</b>		
	<p>AT advised re costed proposal to enable us to proceed with maintenance (was not rigorously done in the past). Looking for known people with skillset required, in particular to the issue with the arch.</p> <p>Proposal: We agree to employ George Chep          Proposed: JW          Secundered: JD          All in favour</p>	
<b>5. Defib Machine</b>		
	<p>Previously discussed at a prior PCC meeting. Now received costings for annual maintenance etc. Sponsor for initial cost.</p> <p>Proposal: To budget £205 annually for upkeep of equipment.          Proposed: TLM          Secundered: SH          All in favour</p>	
<b>6. Verger/Cleaner</b>		
	<p>This is for a site assistant. Proposal and new job description provided. Clarification for grass cutting during growing season March-October.</p>	



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	<p>Proposal: For acceptance of the Job Description for change of role.</p> <p>Proposer: PB Seconded: SH All in favour</p>	
<b>7. Safeguarding</b>		
	<p>Report received and accepted. All safeguarding including domestic abuse has been completed by PCC members. Noting that still no interested party in the vacancy and it is important that it is filled.</p>	
<b>8. AOB</b>		
Seniors Christmas Party	<p>This disagreement over the moving of their party to November from December has caused upset. SH and LB previously visited and believed issue sorted. JW believes not, as matter still upsetting this group.</p> <p>We must be united in supporting the mission of this church, all ministries are valued, we celebrate as one main church for Easter/Christmas.</p> <p>Proposed response from Craig prepared by the PCC and agreed.</p>	

The meeting started and ended in prayer.

19<sup>th</sup> February 2024

**Next Meeting: 25<sup>th</sup> March 2024**

